



## REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, January 28, 2025, 7:00 PM

President- Seth Capron  
Vice President- Timothy Powers  
Director- Wayne Norton  
Director- Vicki Morris  
Director- Wayne Holman  
General Manager- Robert Johnson

*The Aromas Water District Board of Directors meeting will be held at the District office. Staff and the public may attend the meeting remotely or in person. Public participation is encouraged – remote participation instructions are on the following page.*

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Seth Capron and Vice President Timothy Powers, Directors Wayne Norton, Vicki Morris, and Wayne Holman.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **REPORT OUT FROM CLOSED SESSION ON DECEMBER 16, 2024 AND JANUARY 13, 2025**
- V. **STATEMENTS OF DISQUALIFICATION**
- VI. **ADDITIONS AND DELETIONS**
- VII. **MINUTES:** Review and approve the Minutes of the December 16, 2024, Regular Board Meeting, and the Minutes of the January 13, 2025, Special Board Meeting. p. 3-6
- VIII. **PUBLIC COMMENT:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **REPORTS**
  - A. DIRECTORS' REPORTS
  - B. ATTORNEY'S REPORT
  - C. MANAGER'S REPORT p. 7-10
  - D. CORRESPONDENCE p. 11
- X. **ACTION ITEMS**
  - A. **Receive an update on the Marshall Well Replacement Project, approve a project budget amendment of \$153,172.00, and provide direction to staff** p. 12-16

Staff will present an update on the Marshall Well Replacement Project, including a proposed project budget adjustment, for discussion and Board action.
  - B. **Receive Financial Reports for the Month of December 2024 and Approve Expenditures** p. 17-23

Including both Assessment Districts, the financial reports for December show a total revenue of \$231,264.34; total expenditures were \$139,995.43 between December 7, 2024, and January 22, 2025. These financials and monthly expenditures will be presented for discussion and Board action.
- XI. **FUTURE MEETINGS & AGENDA ITEMS** – Next meeting – February 25, 2025
- XII. **CLOSED SESSION**

Pursuant to California Government Code section 54957, the Board will adjourn to Closed Session regarding:

  - a) *Public Employee Performance Evaluation – General Manager*
- XIII. **RETURN TO OPEN SESSION**
- XIV. **ADJOURNMENT**

## **Meeting Attendance Instructions**

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org)

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/84964149127>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: [84964149127](https://us02web.zoom.us/j/84964149127)

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

**The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.**

Public engagement is important to the District.

**Minutes of the Regular Meeting of the  
Aromas Water District Board of Directors  
December 16, 2024**

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, December 16, 2024, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room.
- II. **SWEARING IN OF NEW OFFICERS.** President Morris and Vice-President Holman were sworn in after their re-election to the Board of Directors.
- III. **ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Capron, and Norton were present in the Aromas Water District Board Room along with General Manager Johnson and Counsel Quinn.
- IV. **PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- V. **REPORT OUT FROM CLOSED SESSION FROM NOVEMBER 26, 2024.** The Board discussed the General Manager’s Performance Evaluation.
- VI. **STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- VII. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VIII. **MINUTES.** The minutes of the November 26, 2024, Board Meeting was presented for review and approval. Director Capron moved for approval of the minutes; Director Norton seconded. Minutes were unanimously approved by the Directors present.
- IX. **ORAL COMMUNICATION.** There was no public comment.
- X. **PRESENTATIONS & REPORTS**
  - A. **Director’s Report.** Director Norton reported that he attended the San Benito Business Council Holiday event. He was able to connect with Leslie Jordan (LAFCo Chair) and Anne Hall (San Benito Engineering).
  - B. **Attorney's Report.** Counsel Quinn had nothing to report. This was Counsel Quinn’s first meeting.
  - C. **Manager’s Report:**

***OPERATIONS & MAINTENANCE***  
***Production & Well Levels***  
Total production in November 2024 was 6,160,988 gallons; roughly 36% lower than October’s production, and 11% lower than November’s average production. The average daily production was 205,399 gallons.  
The District has 976 total connected meters – no new connections this month.  
San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was not operated. All water testing reports were filed on time.  
**Operational well levels:** Carpenteria and San Juan well levels increased three and five feet respectively.  
**Observational wells:** The Marshall well level showed an increase of four feet from the previous month, and the Aimee Meadows well reading showed an increase of five feet from the previous reading.

***INCIDENTS***  
No incidents to report.

## ***ADMINISTRATIVE***

### ***Staff & Board Recognition***

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn, Accounting Clerk Hill and CSR Bowman, continue to work through the billing software conversion effort, organizing the data and schedule to accommodate both the District and software provider, 2) MA Girōn coordinated the second round of Household Tap Sampling for Lead & Copper, assisted by Chief Operator DeAlba and Operator Smith last month; staff is still awaiting the results, 3) Chief Operator DeAlba and Operator Smith worked with District contractors to complete the School Tanks Abandonment Project. The project installed a larger Pressure Reducing Valve and pipes to bypass the water tanks, and 4) GM Johnson met with Luhdorff & Scalmanini representatives to develop an increased scope of work (SOW) to replace MNS Engineers on the Marshall Well Replacement Project. A new SOW should be ready in January.

### ***Conservation & Rainfall***

The beginning of the new rainfall year was on October 1, 2024. Since then, 3.08 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

## ***PROJECTS***

### **Finding a New Water Source Project**

Staff worked with our geologic consultant to get the test well project moving forward. Staff is also working with Driscoll's and San Benito County to secure the driller's permit.

### **Follow-up on the Kang Annexation effort**

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board approved the annexation at their April 2023 meeting. The annexation application to San Benito County LAFCo has been stalled for a while. The LAFCo Executive Officer has recently been working to find a workaround to provide Mr. Kang water as soon as possible.

### **School Tanks Abandonment and Replacement**

Staff and the contractor are working to complete the School Tanks abandonment project. The project commenced on December 10 and lasted for two days. There are three subsequent phases to complete.

### **Upcoming changes in utility billing software**

Staff is working hard to get the bills out in a timely manner, as well as provide information to our new utility billing software company. We will need to go live with the December bills (mailed out in January), so timelines are tight.

### **Purchase of a new network copier/printer/scanner**

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

### **Training opportunities for the Board members and General Manager**

California Special Districts Association (CSDA) provides a plethora of training for staff and Board members throughout the year. A focused effort for the Board to be trained will happen in mid-November in Seaside. More information will be provided when available. Attending will help the District keep its District of Distinction accreditation.

## **D. Correspondence**

GM Johnson went through the monthly correspondence list and provided information on specific items, including; 1) the Rancho Larios Easement process, 2) completion of backflow testing, and 3) emails related to Driscoll and the test well project.

**XI. ACTION ITEMS**

**A. Receive an update on the Rancho Larios Tank Easement process, and provide direction to staff**

Staff presented a plan to rewrite the Rancho Larios Tank Easement a provide a copy to the San Benito Agricultural Land Trust (SBALT). Once the District Board and the SBALT Board approve the (new) easement, the District will record the document. The Board’s consensus was to move forward with the plan presented.

**B. Receive an update on the Operations Shop Construction Project, and provide direction to staff**

Staff presented an update on the Operations Shop Construction Project. The Board’s consensus was to continue reaching out to locals that have built steel barns and get their information, as well as continue to reach out to a customer that has a steel building construction business. Board’s consensus was to receive the update.

**C. Receive Financial Reports for the Month of November 2024 and Approve Expenditures**

Total Assets / Liabilities & Equity are \$16,117,583.95. In the P&L Report, Revenue for November was \$144,539.13. Total Expenditures were \$95,351.97 between November 19, 2024, and December 6, 2024.

Director Capron moved to adopt the Financial Reports which was seconded by Director Powers. The Financial reports were unanimously approved.

**XII. ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT FOR 2025**

Director Capron was nominated for President, and Director Powers was nominated for Vice President. The nominations were accepted and unanimously approved.

**XIII. FUTURE MEETINGS & AGENDA ITEMS**

The next regular Board meeting date will be January 28, 2025, at the Aromas Water District Board Room. At that meeting, there will be a continued Closed Session to discuss the General Manager’s Performance Evaluation. Other future items included updates on the shop and test well projects (to be included or presented in the Manager’s Report), a possible Budget Revision, and a new scope of work from Luhdorff and Scalmanini for the Production Well and appurtenances.

**XIV. ADJOURN TO CLOSED SESSION**

Board adjourned to Closed Session to begin the Performance Evaluation process (new method this year) for General Manager Johnson at 8:30pm

**XV. RETURN TO OPEN SESSION AND REPORT OUT**

Board returned to Open Session at 9:30pm and reported that their discussion would continue at the next meeting in Closed Session.

**XVI. ADJOURNMENT**

President Morris adjourned this meeting at 9:31pm.

Read and approved by: \_\_\_\_\_  
President, Seth Capron

Attest: \_\_\_\_\_  
Board Secretary, Robert Johnson

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the SPECIAL Meeting of the  
Aromas Water District Board of Directors  
January 13, 2025**

- I. CALL TO ORDER.** The SPECIAL meeting of the Aromas Water District Board of Directors was called to order by President Capron on Monday, January 13, 2025, at 7:01 pm. Attendees were present in the Aromas Water District Board Room.
- II. ROLL CALL.** President Capron, Vice-President Powers, Directors, Morris, Holman and Norton were present in the Aromas Water District Board Room along with Counsel Quinn.
- III. PLEDGE OF ALLEGIANCE.** President Capron led the pledge of allegiance.
- IV. PUBLIC COMMENT.** There was no public present.
- V. ADJOURN TO CLOSED SESSION**  
The Board adjourned to Closed Session at 7:03pm to continue the discussion regarding the Performance Evaluation of the General Manager.
- VI. RETURN TO OPEN SESSION**  
The Board returned to Open Session at 8:35pm
- VII. ADJOURNMENT**  
President Capron adjourned the SPECIAL meeting at 8:35pm.

Read and approved by: \_\_\_\_\_  
President, Seth Capron

Attest: \_\_\_\_\_  
Board Secretary, Robert Johnson

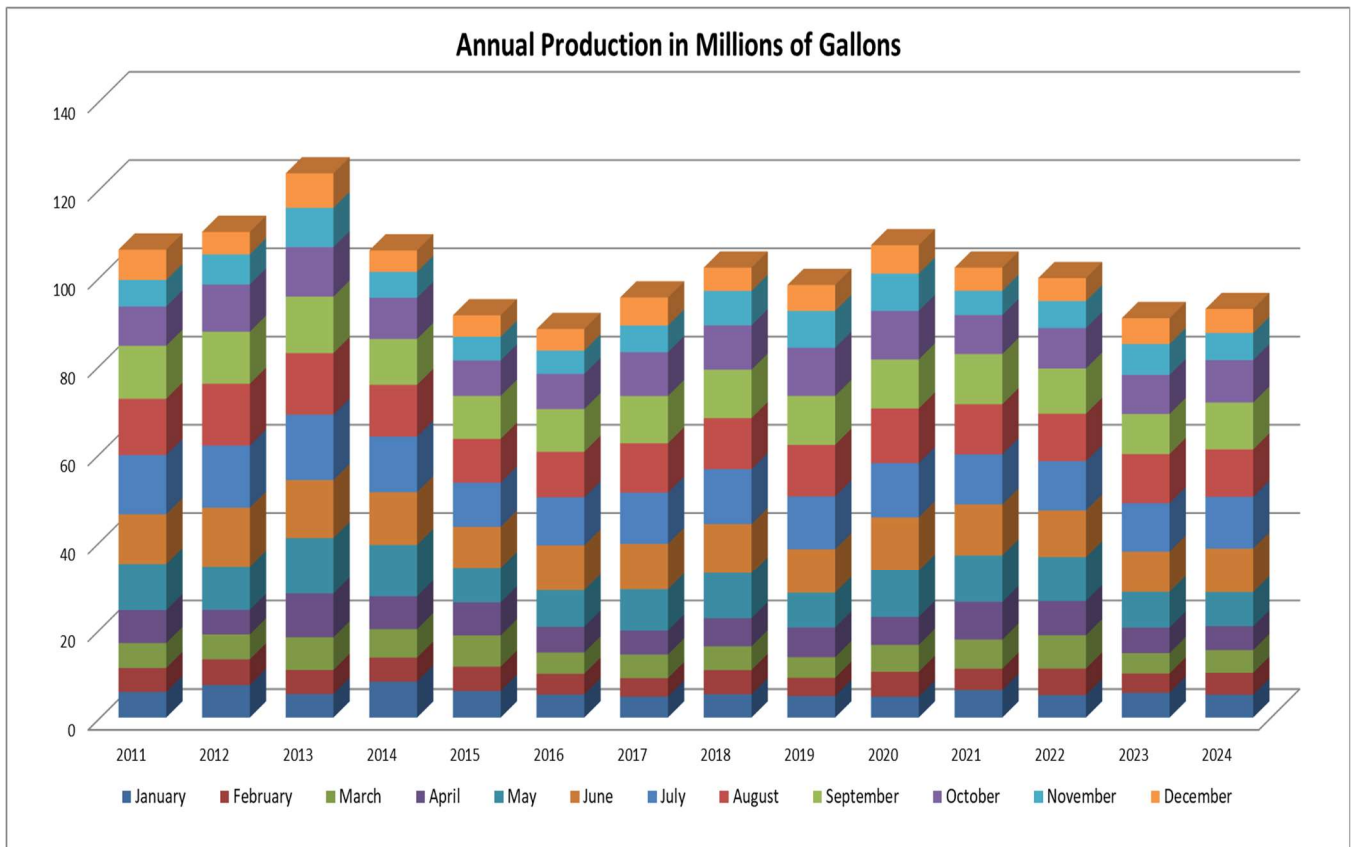
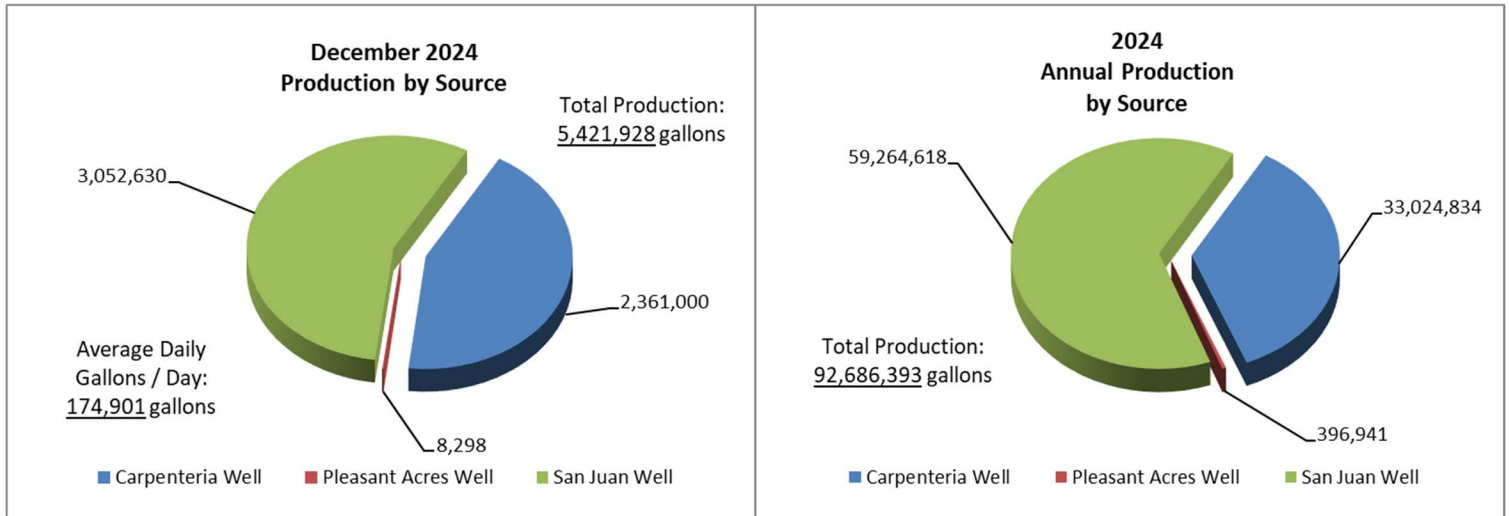
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report December 2024



## PRODUCTION REPORT



Totals	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Million Gal</b>	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	<b>92.69</b>
<b>Acre Ft</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>	<b>301.13</b>	<b>328.8</b>	<b>313.19</b>	<b>305.89</b>	<b>278.06</b>	<b>284.41</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 977 meters installed; an installation was performed at 1590 Rocks Road.
- San Juan and Carpenteria wells were operated for 30 days, while Pleasant Acres well was operated for one day this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

## INCIDENTS:

- None at the time of this writing.

## ADMINISTRATIVE REPORT

### STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girõn, Accounting Clerk Hill and CSR Bowman, continue to work with our new billing software, bringing the information from the provider to the customer, and helping the customers register for the customer portal that provides them many options.
- MA Girõn received the results from the second round of Household Tap Sampling for Lead & Copper. The District was below the threshold for the second time in a row, allowing us to request a return to the original sampling regime.
- GM Johnson received the CalOES letter regarding the Cybersecurity Grant denial, and filed an appeal, which was also denied.
- GM Johnson met with California Special District Association representatives regarding next year's activities and training opportunities.

### CONSERVATION UPDATE:

December 2024 water production figures indicated a decrease when compared to November water production: a decrease of 738,255 gallons, or roughly 12%.

October 1, 2024, marked the start of a new water year. As of the date of this report (January 22), the rain gauge at Chittenden Pass has recorded 6.60 inches of precipitation for this water year, with 0.12 inches this month. As a reminder, last year's precipitation total (October 2023 to September 2024) was 21.08 inches.



## PROJECTS:

### 1. **Finding a New Water Source Project**

Staff is working with our geologic consultant to get the test well drilled as soon as possible. Based on the progress at the time of this writing, the drilling should begin on January 27<sup>th</sup>.

### 2. **Follow-up on the Kang Annexation effort**

The Kang Annexation was approved by the District Board in November 2022, and the PVWMA Board at their April 2023 meeting. The annexation application to San Benito County LAFCo has been stalled since then for a variety of reasons. In recognition of that fact, the current LAFCo Executive Officer has provided an emergency ordinance for situations like this. Meaning, the Kang installation is approved to proceed and is scheduled for early February.

### 3. **School Tanks Abandonment and Replacement**

Staff and the contractor have completed the first phase of the School Tanks abandonment project. The project has three additional phases, two of which should be completed this fiscal year.

### 4. **San Benito County Issues Ad-Hoc Committee**

GM Johnson and Public Works Director Steve Loupe will be meeting again, starting in February, to discuss matters relating past issues and hoping to head-off future ones.

### 5. **Upcoming changes in utility billing software**

Staff is working hard to learn the new software and maintain integrity with the billed totals, as well as with our customers. It has not been easy, though it should get easier with time.

### 6. **Purchase of a new network copier/printer/scanner**

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

### 7. **Training opportunities for the Board members and General Manager**

California Special Districts Association (CSDA) provides a plethora of training for staff and Board members throughout the year. A focused effort for the Board to be trained will happen in mid-November in Seaside. More information to come. Attending will help the District keep its District of Distinction accreditation.

### 8. **Status of the Operations Shop Construction Project**

A local firm is seeming interested in the project and has been working with staff to put together a viable proposal. More information may be available by the meeting date.

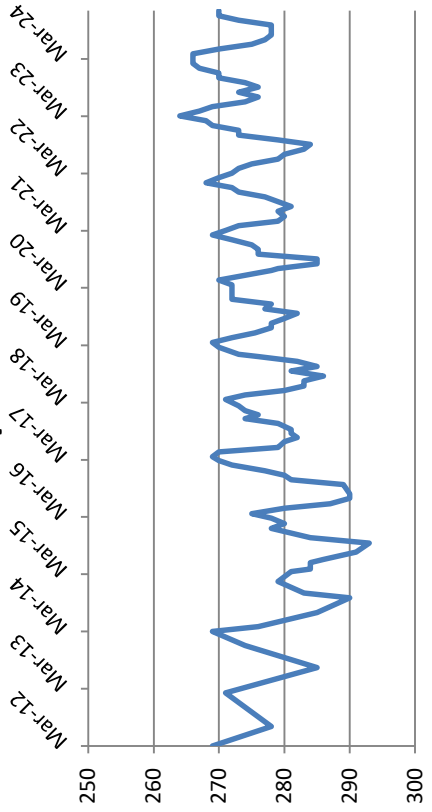
Robert Johnson  
General Manager  
January 22, 2025

# Well Water Level Monitoring Depth to Water Measurements

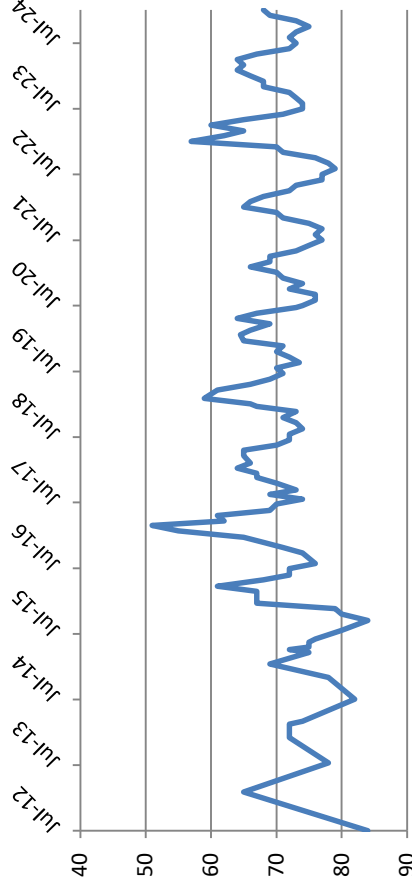
Date: January 14, 2025



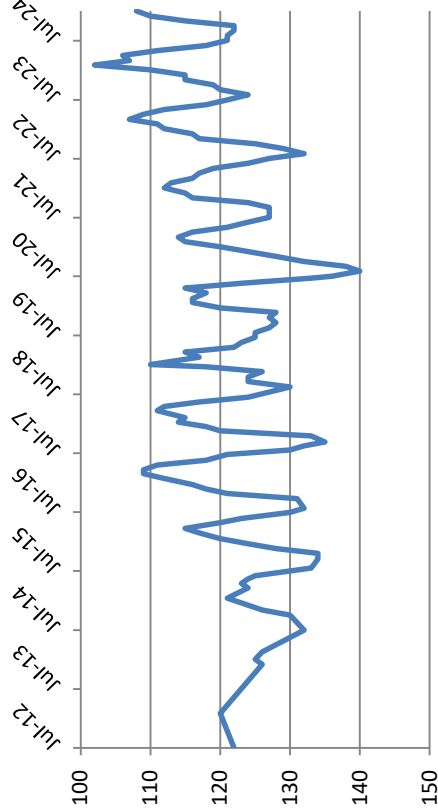
## Carpenteria



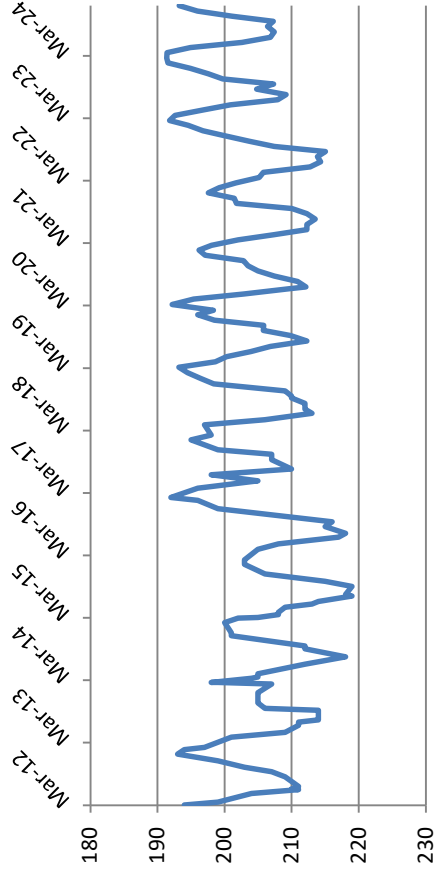
## Marshall



## San Juan



## Aimee Meadows



## CORRESPONDENCE LIST: 12/11/2024 – 01/17/2025

DATE	TYPE	TO	FROM	SUBJECT
12/11/24	L	R. Johnson, AWD	G. Martinez, MC Registrar of Voters	Certificate of the Registrar of Voters for the 11/5/24 General Election for AWD
12/16/24	E	State and Local Projects	R. Johnson, AWD	Cybersecurity Grant Application status
12/18/24	E	R. Johnson, AWD	W. Norton, AWD Board	Kang Annexation
12/18/24	E	R. Johnson, AWD	J. Stephenson, SB LAFCo	Kang Annexation Update
12/18/24	E	W. Norton, AWD Board	R. Johnson, AWD	Kang Annexation (reply)
12/18/24	E	Mr. Ruiz, E_LDESIGNS	R. Johnson, AWD	Request for Can and Will Serve Letter for ADU at 284 Marcus St., APN: 267-102-020
12/26/24	E	R. Johnson, AWD	State and Local Projects	Cybersecurity Grant response
01/03/25	E	AWD	SB LAFCo	LAFCo Meeting Agenda
01/07/25	E	Appeals, Cal OES	R. Johnson, AWD	Cybersecurity Grant Application denial appeal
01/10/25	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2025-January-TCR
01/10/25	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2024- December -WTP
01/15/25	E	T. Domingos, West Valley	R. Johnson, AWD	Documents for Signatures
01/15/25	E	R. Marcus, MBS, Inc.	R. Johnson, AWD	Inquiry for 40'x60' Steel Building Construction for Operations Workshop
01/15/25	E	R. Johnson, AWD	R. Marcus, MBS, Inc.	Inquiry for 40'x60' Steel Building Construction for Operations Workshop (reply)
01/17/25	E	R. Johnson, AWD	K. Menfee, CalOES	Cybersecurity Grant Application denial appeal response
01/17/25	E	R. Marcus, MBS, Inc.	R. Johnson, AWD	Inquiry for 40'x60' Steel Building Construction for Operations Workshop (reply / reply)
01/17/25	L	R. Johnson, AWD	S. Maresco, Logan Knolls	"Corrosive Water"

# Staff Report



To: Board of Directors

Re: Item X.A – Receive an update on the Marshall Well Replacement Project, approve a project budget amendment of \$153,172.00, and provide direction to staff

Date: January 22, 2025

## Summary / Discussion

The District's replacement well project has been stalled while searching for a new well site, once the original test well site at Marshall Yard yielded no water. After a long search, staff has worked out an agreement with a willing landowner to allow; 1) the District to drill a test well, and if the test well is productive, then 2) place a permanent production well and appurtenances on a permanent easement.

There have been a number of challenges to this project, though it seems to be moving in a positive direction at this time. Attached to this report is the proposed scope of work (SOW) and budget for drilling and completing the test well, and next month staff should receive the proposed SOW for the remainder of the project's construction (production well, water treatment plant, generator, and possible solar field).

Please note that, since the original project was initiated, prevailing wages have increased 300%; that does not mean the entire project cost has increased 300%, but the labor-related costs are the ones that have had the largest change. The attached SOW also has a budget amendment related to what was left on the original contract, as well as the proposed cost for the new test well, and the additional amount necessary to complete this portion of the overall project.

The drillers are expected to arrive and stage equipment on January 23, with site preparation beginning on Monday, January 27.

## Staff Recommendation

Receive the staff update and approve the project budget amendment.

## Submitted by:

Robert Johnson  
General Manager



January 21, 2025  
File No. 21-2-141

Robert Johnson, CSDM  
General Manager  
Aromas Water District  
388 Blohm Avenue  
Aromas, CA 95004

**Subject: Request for Work Plan and Budget Amendment  
for the Investigation of the Driscoll Well Site**

Dear Mr. Johnson,

Luhdorff and Scalmanini, Consulting Engineers (LSCE) has prepared this request for a work plan amendment and a budget increase to provide the Aromas Water District (District) with site-specific hydrogeologic investigation services of the Driscoll Well Site to include test hole drilling, monitoring well construction, and water quality analysis to assess the Driscoll Site for the installation of a new municipal water supply well.

**Background**

LSCE previous work under our current contract with the District included the investigation of the Marshall Site. In June 2022, drilling of a test hole with a target depth of 1,000 feet below ground surface (bgs) began. At a depth of approximately 740 feet below ground surface (bgs), hard indurated sandstone and siltstone/mudstone was encountered that significantly decreased the drilling penetration rate. After discussions with the District, it was decided to cease further drilling beyond 800 feet bgs due to the difficult drilling conditions. Based on examination of drill cuttings and geophysical surveys conducted in the test hole, the material encountered was primarily clay, sandy clay, and clayey sand. LSCE concluded that the formations encountered in the test hole below 300 feet bgs would not likely yield sufficient water to meet project demands. After discussing the nature of the materials encountered in the test hole and the geophysical surveys with the District, the test hole was destroyed without any further site investigation.

**Alternate Site Selection**

LSCE assisted the District in assessing potential alternate locations to investigate for future well facilities. The Driscoll Site, located north of the intersection of Carpentaria and Quarry Roads (**Figure 1**), was ultimately selected as a potential new well location based on a review of available hydrogeologic maps and well completion reports and the willingness of the property owner to engage the District with regards

to site investigation activities and potential acquisition of property for a new well facility if the site was determined suitable for a new well.

### Test Well Versus Monitoring Well

The original Marshall Site investigation plan included the construction of a test well with screens placed opposite potential target aquifers. Each screen interval would be isolated using bentonite seals to allow for depth specific water sample collection using a temporary pump and packer assembly that would be positioned opposite each screen interval. Before each screen interval could be sampled, the test well would need to undergo a development process to clean out residual drilling fluids from the well, gravel pack, and near-bore formation to ensure collection of representative formation water samples.

For the Driscoll Site, LSCE proposes the construction of a multiple completion monitoring well to allow for collection of zone-specific water samples for water quality analysis as opposed to a test well. A monitoring well can be constructed with up to four, 2-inch diameter, schedule 40 PVC wells in a single borehole. The screen intervals of each piezometer are isolated using intermediate bentonite seals, ensuring discrete sample collection. The main advantages of monitoring well versus a test well include superior zone isolation and ease of sampling due to the fact that packer/pump assembly repositioning is not needed to collect water samples. In a monitoring well, after the well is developed, samples are collected using a sampling pump, without a packer assembly, that does not need to be placed opposite the well screen or repositioned, saving time and effort. Cost saving can also be realized by installing a monitoring well instead of a test well because less fluid is generated during monitoring well development, thereby saving on containment and disposal cost.

### Budget Adjustment

LSCE's original contract amount for the investigation of the Marshall site was \$331,010. That amount included LSCE's services, subcontracted drilling services, and water quality analysis. The remaining budget amount is \$145,475. The estimated contractor's cost to install a monitoring well at the Driscoll Site is \$237,107. The estimated cost for LSCE's services for test hole drilling and monitoring well installation oversight, water quality sampling, and preparation of Investigation Summary and Preliminary Well Design Report is \$62,120. Based on the estimated cost to complete the investigation of the Driscoll Site, including monitoring well installation and testing and LSCE's services, LSCE is requesting a budget increase of \$153,752. **Table 1** summarizes the current project budget and budget increase amount.

Table 1. Budget Summary	
Original Budget	\$331,010
Remaining Budget	\$145,475
Estimated Cost to investigate the Driscoll Site	\$299,227
Budget Amendment Increase	\$153,752

We would be pleased to respond if you have any questions regarding our proposal to install a monitoring well at the Driscoll Site and our budget amendment request.

Sincerely,

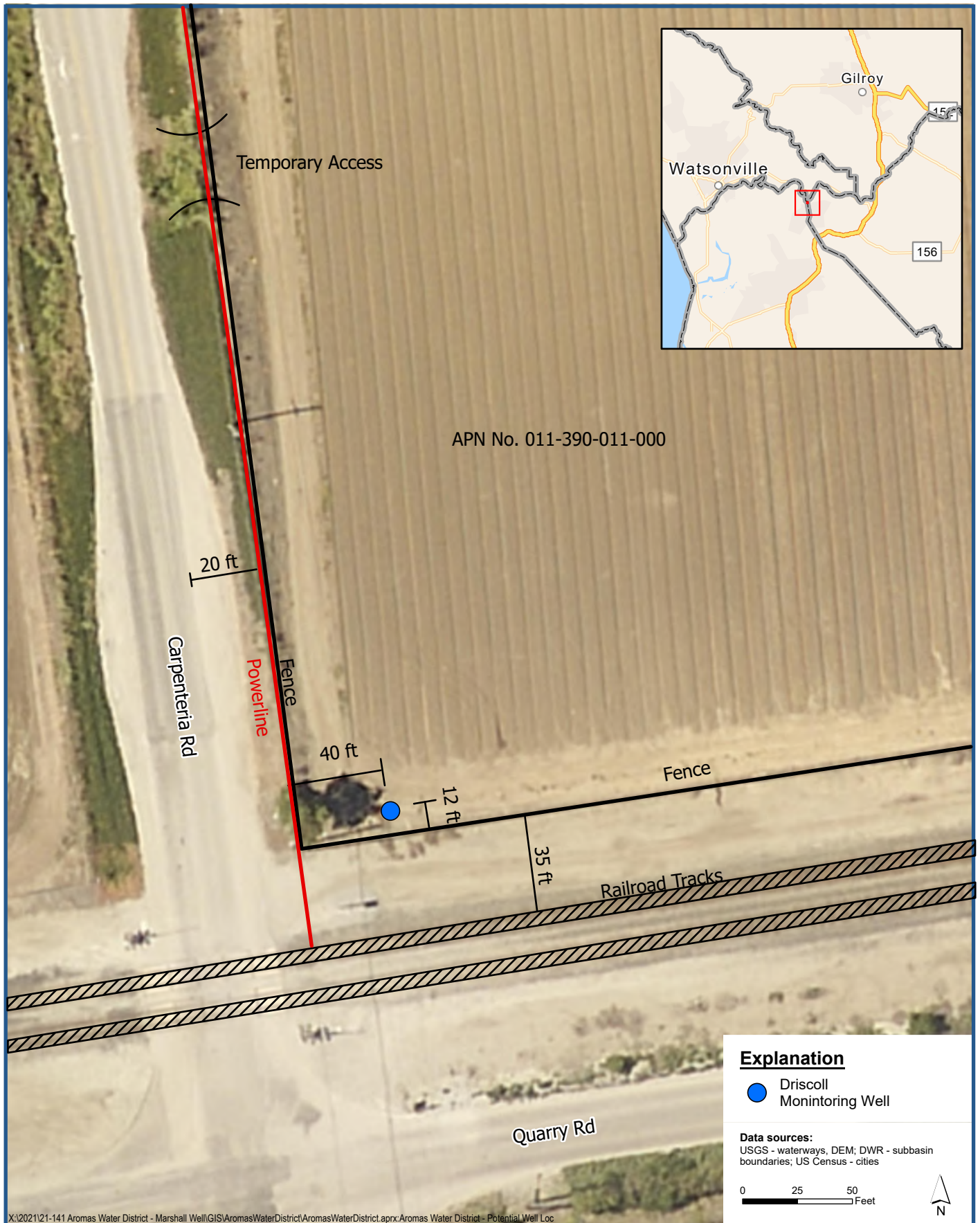
LUHDORFF AND SCALMANINI  
CONSULTING ENGINEERS

A handwritten signature in black ink that reads "Scott Lewis". The signature is written in a cursive, slightly slanted style.

Scott Lewis, P.G.  
Principal Geologist

Attachments: Figure 1. Driscoll Site Location Map







Aromas Water District  
Balance Sheet Prev Year Comparison

As of December 31, 2024

	Dec 31, 24	Dec 31, 23
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
1715 · US Bank Checking 1715	200,124.59	174,674.45
US Bank Money Market 1842	346,316.50	541,670.24
LAIF-State of Ca xx-05	7,109,485.41	6,798,242.66
Assessment District Banks		
OAWA US Bank 102 Reserve	36,934.36	36,156.10
OAWA US Bank 101 Redemption	50,105.42	4,387.25
OAWA US Bank Checking 0664	17,355.07	18,334.08
Oakridge US BANK Checking 0701	347,504.55	343,683.79
Total Assessment District Banks	451,899.40	402,561.22
Petty Cash	100.00	100.00
Total Checking/Savings	8,107,925.90	7,917,248.57
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	45,432.66	28,296.34
Total Accounts Receivable	45,432.66	28,296.34
Other Current Assets		
306.5 · Unrealized FMV	-100,412.72	0.00
1292 · Accounts Rec - USDA Loan	1,918,637.58	1,944,486.01
1291 · Accounts Rec - Orchard Acres	221,587.25	281,922.45
Prepaid Insurance	29,091.73	25,690.25
128 · Inventory	79,478.29	83,410.55
1200.1 · Accounts Receivable--UBMax	148,582.68	121,468.04
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
Total Other Current Assets	2,296,464.81	2,456,477.30
Total Current Assets	10,449,823.37	10,402,022.21
Fixed Assets		
1900 · Water System	12,448,255.22	12,380,586.32
1910 · Construction in Progress	305,846.08	299,073.36
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	246,989.85	244,698.85
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,478,664.75	-8,109,111.75
Total Fixed Assets	5,388,380.56	5,681,200.94
Other Assets		
Deferred Outflow of Resources	327,084.00	315,213.00
Total Other Assets	327,084.00	315,213.00
<b>TOTAL ASSETS</b>	<b>16,165,287.93</b>	<b>16,398,436.15</b>

Aromas Water District  
Balance Sheet Prev Year Comparison

As of December 31, 2024

	Dec 31, 24	Dec 31, 23
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	10,921.42	29,631.39
<b>Total Accounts Payable</b>	<b>10,921.42</b>	<b>29,631.39</b>
Credit Cards		
First Bankcard - S Smith #0239	1,891.60	38.68
First Bankcard - E Giron #1086	152.50	136.31
First Bankcard -R.Johnson #8178	1,728.90	187.43
First Bankcard - D DeAlba #2486	1,033.23	186.63
Valero Fleet	146.32	0.00
<b>Total Credit Cards</b>	<b>4,952.55</b>	<b>549.05</b>
Other Current Liabilities		
2020 · Accrued Sick Payable	5,871.67	5,242.81
2024 · Accrued Vacation Payable	34,541.71	45,207.75
Current Portion City National	46,792.07	45,419.27
Current Portion Truist	81,790.00	79,367.00
2100 · Payroll Liabilities	202.72	151.88
Deferred Inflows- Actuarial	43,394.00	66,849.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	10,000.00	10,000.00
Hydrant Meter Deposit	20,000.00	10,800.00
<b>Total CUSTOMER DEPOSITS</b>	<b>30,000.00</b>	<b>20,800.00</b>
Interest Payable	110,851.65	0.00
PVWMA Payable	27,931.17	4,659.12
<b>Total Other Current Liabilities</b>	<b>381,374.99</b>	<b>267,696.83</b>
<b>Total Current Liabilities</b>	<b>397,248.96</b>	<b>297,877.27</b>
Long Term Liabilities		
Truist Bank	5,238,481.00	5,400,840.00
2392 · Long-term Debt - USDA (Oakr...	2,315,489.90	2,356,489.90
2391 · Long-term Debt - Orchard Acres	335,000.00	350,000.00
GASB 68 Pension Liability	716,436.00	680,082.00
City National Bank	512,011.12	604,903.75
<b>Total Long Term Liabilities</b>	<b>9,117,418.02</b>	<b>9,392,315.65</b>
<b>Total Liabilities</b>	<b>9,514,666.98</b>	<b>9,690,192.92</b>
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,642,798.61	2,648,396.15
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	225,390.40	277,415.14
<b>Total Equity</b>	<b>6,650,620.95</b>	<b>6,708,243.23</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,165,287.93</b>	<b>16,398,436.15</b>

Aromas Water District  
Profit & Loss Budget Performance

December 2024

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
303 · Water Revenue	110,136.66	100,000.00	917,282.99	909,258.00	1,600,000.00
307 · Bulk Water	1,364.92	1,000.00	8,353.06	6,000.00	12,000.00
302 · Connection	0.00	0.00	0.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	68,890.44	69,000.00	68,890.44	69,000.00	158,200.00
301 · Taxes Rcvd - AWD - Other	24,543.43	25,000.00	24,543.43	25,000.00	63,000.00
<b>Total 301 · Taxes Rcvd - AWD</b>	<b>93,433.87</b>	<b>94,000.00</b>	<b>93,433.87</b>	<b>94,000.00</b>	<b>221,200.00</b>
304 · Other Office Income & Reimbu...	0.00	125.00	2,980.00	750.00	1,500.00
306 · Interest	26,328.89	1,300.00	162,881.70	57,200.00	65,000.00
312 · Grant Revenue	0.00	0.00	1,000.00	1,000.00	1,000.00
<b>Total Income</b>	<b>231,264.34</b>	<b>196,425.00</b>	<b>1,185,931.62</b>	<b>1,085,348.00</b>	<b>1,952,120.00</b>
<b>Gross Profit</b>	<b>231,264.34</b>	<b>196,425.00</b>	<b>1,185,931.62</b>	<b>1,085,348.00</b>	<b>1,952,120.00</b>
<b>Expense</b>					
<b>Operations</b>					
403 · Fuel	1,780.14	2,000.00	10,243.86	12,000.00	24,000.00
404 · Truck Maint	876.52	830.00	4,518.70	5,000.00	10,000.00
431 · System Repair & Maint	4,554.89	10,400.00	42,661.40	62,500.00	125,000.00
463 · Water Analysis	1,388.00	625.00	7,131.00	3,750.00	7,500.00
464 · Water Treatment	1,758.66	1,000.00	19,169.28	16,500.00	27,000.00
468 · Tools	0.00	1,750.00	1,901.35	3,500.00	7,000.00
470 · Public Outreach / Annexation	30.00	900.00	4,922.35	5,450.00	25,000.00
<b>Total Operations</b>	<b>10,388.21</b>	<b>17,505.00</b>	<b>90,547.94</b>	<b>108,700.00</b>	<b>225,500.00</b>
<b>Power</b>					
449.75 · 388 Blohm, # C	210.40	125.00	1,096.83	750.00	1,500.00
449.5 · 388 Blohm, A & B Office	170.34	90.00	324.33	550.00	1,100.00
461.5 · RLS Tank Booster	10.51	10.00	0.69	60.00	120.00
447 · Leo Ln Booster	91.26	65.00	413.34	400.00	800.00
448 · Aimee Mdws Well	10.51	6.00	-2.26	38.00	75.00
451 · Marshall Corp Yard	264.63	200.00	1,364.59	1,250.00	2,500.00
452 · Rea Booster @ Seely	78.60	65.00	344.65	405.00	810.00
454 · Carr Booster	689.93	600.00	4,815.34	3,400.00	7,500.00
458 · Pleasant Acres Well	97.97	100.00	601.48	600.00	1,200.00
459 · Seely Booster @ Carpenteria	777.29	30.00	9,669.66	3,600.00	7,200.00
460 · San Juan Well	5,040.60	5,000.00	36,407.15	31,000.00	71,000.00
461 · Cole Tank	15.96	10.00	28.98	60.00	120.00
462 · Rea Tank	16.77	10.00	68.22	60.00	120.00
465 · Lwr Oakridge Boost	128.27	115.00	755.71	700.00	1,400.00
465.5 · Upper Oakridge Booster	150.00	150.00	300.00	300.00	600.00
466 · Pine Tree Tank	15.05	10.00	21.74	60.00	120.00
<b>Total Power</b>	<b>7,768.09</b>	<b>6,586.00</b>	<b>56,210.45</b>	<b>43,233.00</b>	<b>96,165.00</b>
<b>Payroll</b>					
Gross	45,159.22	40,000.00	256,558.96	256,911.00	513,822.00
Comp FICA	2,799.88	2,450.00	15,710.31	15,927.00	31,857.00
Comp MCARE	654.76	570.00	3,674.18	3,725.00	7,450.00
Comp SUI	21.75	150.00	223.65	900.00	2,188.00
<b>Total Payroll</b>	<b>48,635.61</b>	<b>43,170.00</b>	<b>276,167.10</b>	<b>277,463.00</b>	<b>555,317.00</b>
<b>Employee / Labor Costs</b>					
407 · Outside Services	365.16	3,750.00	6,636.20	22,500.00	45,000.00
408 · Uniform Allowance	0.00	1,000.00	584.51	2,000.00	4,000.00
409 · Workers Comp	924.83	1,310.00	7,287.06	7,915.00	15,831.00
410 · Health Ins	9,151.09	7,530.00	50,990.64	45,180.00	90,360.00
474 · Education	0.00	2,000.00	150.00	4,000.00	8,000.00
477 · Retirement	3,958.03	4,000.00	94,578.01	95,162.00	119,162.00
<b>Total Employee / Labor Costs</b>	<b>14,399.11</b>	<b>19,590.00</b>	<b>160,226.42</b>	<b>176,757.00</b>	<b>282,353.00</b>

Aromas Water District  
Profit & Loss Budget Performance

December 2024

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
Office					
440 · Misc Exp	126.08	410.00	3,563.01	2,500.00	5,000.00
444 · Postage	298.37	410.00	2,042.48	2,500.00	5,000.00
445 · Office Supplies	175.60	410.00	2,852.94	2,500.00	5,000.00
446 · Office Eqpmt and Maint	142.50	175.00	7,062.41	2,805.00	12,000.00
Total Office	742.55	1,405.00	15,520.84	10,305.00	27,000.00
Communications					
455 · Phone, Off	508.52	640.00	3,355.38	3,850.00	7,700.00
456 · Telemetry	0.00	0.00	0.00	100.00	21,000.00
457 · Answ Serv/Cellular Phone	290.88	410.00	1,768.39	2,500.00	5,000.00
Total Communications	799.40	1,050.00	5,123.77	6,450.00	33,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	1,066.24	1,300.00	2,132.48	2,600.00	5,200.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	56,925.59	61,132.00	121,000.00
417 · Capital Loan Interest	0.00	0.00	90,840.84	95,310.00	187,310.00
467 · Depreciation Reserve	25,795.00	25,794.00	154,770.00	154,765.00	309,529.00
405 · Election	0.00	0.00	0.00	2,000.00	2,000.00
406 · Liability Ins	2,950.57	2,500.00	17,123.74	15,000.00	30,000.00
420 · Legal Fees	0.00	1,400.00	7,000.00	8,400.00	27,000.00
422 · Bank Charges	154.45	165.00	1,121.74	990.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	35,000.00
425 · Audit	0.00	1,270.00	7,916.00	7,622.00	15,246.00
471 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00
473 · Memberships	65.00	0.00	18,914.31	18,800.00	30,000.00
Total Administrative & General	30,031.26	32,429.00	356,744.70	366,619.00	765,285.00
Total Expense	112,764.23	121,735.00	960,541.22	989,527.00	1,985,320.00
Net Ordinary Income	118,500.11	74,690.00	225,390.40	95,821.00	-33,200.00
Net Income	118,500.11	74,690.00	225,390.40	95,821.00	-33,200.00

01/24/25

Aromas Water District  
**Monthly Expenditures**  
 December 7, 2024 through January 22, 2025

Date	Num	Name	Amount
1715 · US Bank Checking 1715			
12/08/2024	Pd Online	First Bankcard	-1,935.98
12/11/2024	PD ONLINE	P G & E	-113.02
12/11/2024	PD ONLINE	P G & E	-128.27
12/12/2024	EFT	QuickBooks Payroll Service	-8,136.61
12/12/2024	EFT	QuickBooks Payroll Service	-3,857.92
12/12/2024	NSF	Bill Adjustment Report	-255.00
12/13/2024	DD2173	Bowman (P), Naomi	0.00
12/13/2024	20078	DeAlba (P), David	-3,390.15
12/13/2024	DD2174	Giron (P), Ester	0.00
12/13/2024	DD2175	Hill (P), Travis S	0.00
12/13/2024	DD2176	Johnson (P), Robert L	0.00
12/13/2024	20079	Smith (P), Shaun	-2,100.35
12/13/2024	DD2177	Capron (P), Seth	0.00
12/13/2024	20080	Holman (P), Wayne R	-248.20
12/13/2024	DD2178	Morris (C), Vicki	0.00
12/13/2024	DD2179	Norton (P), K W	0.00
12/13/2024	DD2180	Powers (P), Timothy W	0.00
12/13/2024	EFT	CalPERS	-1,256.64
12/13/2024	EFT	CalPERS	-3,335.95
12/13/2024	E-pay	Employment Development Dept	-857.15
12/13/2024	E-pay	United States Treasury (EFTPS)	-4,693.80
12/13/2024	D2181	Giron (P), Ester	0.00
12/13/2024	DD2182	Johnson (P), Robert L	0.00
12/13/2024	E-Pay	Employment Development Dept	-150.63
12/13/2024	E-Pay	United States Treasury (EFTPS)	-1,004.50
12/13/2024	20081	ACE Hardware Prunedale	-435.29
12/13/2024	20082	Ace Hardware Watsonville	-139.24
12/13/2024	20083	Aromas Auto Repair	-302.35
12/13/2024	20084	CALNET3	-434.04
12/13/2024	20085	Old Firehouse Market	-636.83
12/13/2024	20086	Pajaro Valley Lock Shop	-202.02
12/13/2024	20087	Shaun Smith	-53.60
12/13/2024	20088	USA BlueBook	-514.48
12/13/2024	PD ONLINE	Core & Main	-22,583.67
12/13/2024	EFT	Bank Service Fees	-186.45
12/14/2024	Pd Online	Intuit	-105.60
12/16/2024	PD ONLINE	P G & E	0.00
12/17/2024	PD ONLINE	AWWA	-525.00
12/18/2024	PD ONLINE	P G & E	0.00
12/20/2024	PD ONLINE	Spectrum - Charter Communications	-111.24
12/20/2024	CRMO ONLINE	ADT Security Services, Inc.	0.00
12/20/2024	PD ONLINE	P G & E	-5,746.49
12/20/2024	PD ONLINE	P G & E	-78.60
12/20/2024	PD ONLINE	P G & E	-264.63
12/20/2024	PD ONLINE	P G & E	-108.03
12/20/2024	PD CRMO	ADT Security Services, Inc.	0.00
12/23/2024	E-pay	Employment Development Dept	-932.69
12/23/2024	E-pay	United States Treasury (EFTPS)	-4,783.98

01/24/25

Aromas Water District  
**Monthly Expenditures**  
 December 7, 2024 through January 22, 2025

Date	Num	Name	Amount
12/24/2024	PD ONLINE	P G & E	-210.40
12/26/2024	EFT	QuickBooks Payroll Service	-7,257.78
12/27/2024	DD2183	Bowman (P), Naomi	0.00
12/27/2024	20089	DeAlba (P), David	-3,968.67
12/27/2024	DD2185	Hill (P), Travis S	0.00
12/27/2024	20090	Smith (P), Shaun	-2,072.79
12/27/2024	DD2184	Giron (P), Ester	0.00
12/27/2024	DD2186	Johnson (P), Robert L	0.00
12/27/2024	EFT	CalPERS	-1,176.81
12/27/2024	EFT	CalPERS	-3,347.27
12/27/2024	PD ONLINE	P G & E	-777.29
12/30/2024	NSF	Bill Adjustment Report	-250.00
12/30/2024	PD ONLINE	P G & E	-170.34
01/03/2025	20091	A Tool Shed Rentals	-453.72
01/03/2025	20092	ACE Hardware Prunedale	-285.32
01/03/2025	20093	Aromas Auto Repair	-396.17
01/03/2025	20094	C.J. Brown & Company CPAs	-2,588.00
01/03/2025	20095	CALNET3	-444.65
01/03/2025	20096	Costco Wholesale	-65.00
01/03/2025	20097	Mid Valley Supply	-1,758.66
01/03/2025	20098	Monterey Bay Analytical Services Inc	-174.00
01/03/2025	20099	Monterey Bay Solutions, LLC	-225.00
01/03/2025	20101	Pajaro Valley Lock Shop	-652.45
01/03/2025	20102	Peter Mu	-150.00
01/03/2025	20103	Rob Johnson	-50.00
01/03/2025	20104	SCAS	-143.00
01/03/2025	20105	State Water Resource Control Board, SWRCB	-10,821.92
01/03/2025	20100	VOID	0.00
01/04/2025	PD ONLINE	Recology San Benito County	-66.32
01/04/2025	PD ONLINE	Streamline	-218.00
01/08/2025	E-pay	Employment Development Dept	-860.41
01/08/2025	NSF	Bill Adjustment Report	-79.54
01/08/2025	NSF	Bill Adjustment Report	-211.41
01/08/2025	NSF	Bill Adjustment Report	-69.19
01/08/2025	NSF	Bill Adjustment Report	-89.28
01/08/2025	NSF	Bill Adjustment Report	-28.50
01/08/2025	NSF	Bill Adjustment Report	-100.85
01/09/2025	EFT	QuickBooks Payroll Service	-8,084.57
01/10/2025	20106	DeAlba (P), David	-3,601.94
01/10/2025	DD2188	Giron (P), Ester	0.00
01/10/2025	DD2189	Hill (P), Travis S	0.00
01/10/2025	20107	Smith (P), Shaun	-2,017.00
01/10/2025	DD2190	Johnson (P), Robert L	0.00
01/10/2025	DD2187	Bowman (P), Naomi	0.00
01/10/2025	DD2191	Capron (P), Seth	0.00
01/10/2025	20108	Holman (P), Wayne R	-247.94
01/10/2025	DD2192	Morris (C), Vicki	0.00
01/10/2025	DD2193	Norton (P), K W	0.00
01/10/2025	DD2194	Powers (P), Timothy W	0.00

01/24/25

Aromas Water District  
**Monthly Expenditures**  
 December 7, 2024 through January 22, 2025

Date	Num	Name	Amount
01/10/2025	EFT	CalPERS	-1,174.20
01/10/2025	EFT	CalPERS	-3,304.02
01/10/2025	E-pay	United States Treasury (EFTPS)	-4,634.70
01/11/2025	20109	USPO	-279.27
01/14/2025	EFT	Intuit	-105.60
01/15/2025	NSF	Bill Adjustment Report	-22.65
01/15/2025	PD ONLINE	Verizon Wireless	-91.90
01/15/2025	EFT	Google	-34.56
01/15/2025	PD ONLINE	Core & Main	-304.44
01/22/2025	20112	Old Firehouse Market	-1,274.69
01/22/2025	20113	ACE Hardware Prunedale	-80.74
01/22/2025	20114	BAVCO	-326.69
01/22/2025	20115	Luhdorff & Scalmanini Consulting Engineer	-778.75
01/22/2025	20116	Michelle Parodi	-150.00
01/22/2025	20117	Monterey Bay Analytical Services Inc	-368.00
01/22/2025	20118	Pajaro Valley Lock Shop	-65.78
01/22/2025	20119	Pelmar Engineering Ltd.	-1,127.85
01/22/2025	20120	Shaun Smith	-49.00
01/22/2025	20122	Alex Tree Service	-3,100.00
01/22/2025	20121	VOID	0.00
Total 1715 · US Bank Checking 1715			-139,995.43
TOTAL			-139,995.43