



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, February 25, 2025, 7:00 PM

President- Seth Capron
Vice President- Timothy Powers
Director- Wayne Norton
Director- Vicki Morris
Director- Wayne Holman
General Manager- Robert Johnson

The Aromas Water District Board of Directors meetings are held at the District office. Staff and the public may attend the meeting remotely or in person. Public participation is encouraged – remote participation instructions are on the following page.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Seth Capron and Vice President Timothy Powers, Directors Wayne Norton, Vicki Morris, and Wayne Holman.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **REPORT OUT FROM CLOSED SESSION ON JANUARY 28, 2025**
- V. **STATEMENTS OF DISQUALIFICATION**
- VI. **ADDITIONS AND DELETIONS**
- VII. **MINUTES:** Review and approve the Minutes of the January 28, 2025, Regular Board Meeting. p. 3-5
- VIII. **PUBLIC COMMENT:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p. 6-9
 - D. CORRESPONDENCE p. 10
- X. **ACTION ITEMS**
 - A. **Receive an update on the Marshall Well Replacement Project, and provide direction to staff** p. 11
Staff will present an update on the Marshall Well Replacement Project, for discussion and Board action.
 - B. **Approve a Board/GM Training Plan for 2025, including attending the Special District Leadership Academy, and provide direction to staff** p. 12-14
Staff will present a Board/GM Training Plan for 2025, along with meeting dates and costs, for discussion and Board action.
 - C. **Receive Financial Reports for the Month of January 2025 and Approve Expenditures** p. 15-20
Including both Assessment Districts, the financial reports for January show a total revenue of \$178,405.58; total expenditures were \$326,818.32 between January 23, and February 14, 2025. These financials and monthly expenditures will be presented for discussion and Board action.
- XI. **FUTURE MEETINGS & AGENDA ITEMS – Next meeting – March 25, 2025**
- XII. **CLOSED SESSION**

Pursuant to California Government Code section 54957, the Board will adjourn to Closed Session regarding:

 - a) *Public Employee Performance Evaluation – General Manager*
- XIII. **RETURN TO OPEN SESSION**
- XIV. **ADJOURNMENT**

Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/83527909578>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: [83527909578](https://us02web.zoom.us/j/83527909578)

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District.

**Minutes of the Regular Meeting of the
Aromas Water District Board of Directors
January 28, 2025**

- I. **CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Capron on Tuesday, January 28, 2025, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room and on Zoom.
- II. **ROLL CALL.** President Capron, Vice-President Powers, Directors Norton, Morris and Holman were present in the Aromas Water District Board Room along with General Manager Johnson; Counsel Quinn attended via Zoom.
- III. **PLEDGE OF ALLEGIANCE.** Counsel Quinn led the pledge of allegiance.
- IV. **REPORT OUT FROM CLOSED SESSION FROM DECEMBER 16, 2024.** The Board discussed the General Manager's Performance Evaluation.
- V. **STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- VI. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VII. **MINUTES.** The minutes of the December 16, 2024, Board Meeting was presented for review and approval. President Capron indicated that if there were no comments, the minutes are then approved by consensus.
- VIII. **ORAL COMMUNICATION.** There was no public comment.
- IX. **PRESENTATIONS & REPORTS**
 - A. **Director's Report.** There were no Director reports.
 - B. **Attorney's Report.** Counsel Quinn had nothing to report.
 - C. **Manager's Report:**

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in December 2024 was 5,421,928 gallons; roughly 12% lower than November's production, and 8% lower than December's average production. The average daily production was 174,901 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated 30 days, while Pleasant Acres well was operated one day. All water testing reports were filed on time.

Operational well levels: Carpenteria well water level showed no change, while San Juan well water level increased two feet. **Observational wells:** The Marshall well level showed an increase of one foot from the previous month, and the Aimee Meadows well reading showed an increase of three feet from the previous reading.

INCIDENTS

No incidents to report.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn, Accounting Clerk Hill and CSR Bowman, continued to work on our new billing software, and helping the customers register for the customer portal, 2) MA Girōn received the results from the second round of Household Tap Sampling for Lead & Copper. The District was below the threshold for the second time in a row, allowing us to request a return to the original sampling regime, 3) GM Johnson received the CalOES letter regarding the Cybersecurity Grant denial, and filed an appeal, which was also denied, and 4) GM Johnson met with California Special District Association representatives regarding next year's activities and training opportunities.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2024. Since then, 6.76 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

PROJECTS

Finding a New Water Source Project

Staff worked with our geologic consultant to get the test well project moving forward.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board approved the annexation at their April 2023 meeting. The LAFCo Executive Officer has recently been working to find a workaround to provide Mr. Kang water as soon as possible.

School Tanks Abandonment and Replacement

Staff and the contractor are working to complete the School Tanks abandonment project. The construction phase commenced on December 10 and lasted for two days. There are three subsequent phases to complete.

San Benito County Issues Ad-Hoc Committee

GM Johnson and Public Works Director Steve Loupe meetings will resume in February. President Capron was added to the ad-hoc committee that is discussing past issues and hoping to head-off future ones.

Purchase of a new network copier/printer/scanner

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

Training opportunities for the Board members and General Manager

California Special Districts Association (CSDA) provides a plethora of training for staff and Board members throughout the year. A focused effort for the Board to be trained will happen in mid-November in Seaside. More information will be provided when available. Attending will help the District keep its District of Distinction accreditation.

D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items, including; 1) the Cybersecurity Grant process, 2) Kang annexation status, and 3) emails related to the operations shop project.

X. ACTION ITEMS

A. Receive an update on the Marshall Well Replacement Project, approve a project budget amendment of \$153,172.00, and provide direction to staff

Staff presented the status of the Marshall Well Replacement Project, including a proposed budget adjustment. President Capron made a motion to receive the report, approve a budget amendment of \$153,172.00, and directed staff to move forward with the project recognizing the project is exempt from CEQA based on CEQA Guideline 15306. Vice-President Powers seconded the motion; the motion carried unanimously.

B. Receive Financial Reports for the Month of December 2024 and Approve Expenditures

Total Assets / Liabilities & Equity are \$16,165,287.93. In the P&L Report, Revenue for December was \$231,264.34. Total Expenditures were \$139,995.43 between December 7, 2024, and January 22, 2025.

Vice-President Powers moved to adopt the Financial Reports which was seconded by Director Holman. The Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be February 25, 2025, at the Aromas Water District Board Room. At that meeting, there will be a continued Closed Session to discuss the General Manager’s Performance Evaluation. Other future items included updates on the shop and test well projects (to be included or presented in the Manager’s Report), a possible Budget Revision, and a new scope of work from Luhdorff and Scalmanini for the Production Well and appurtenances.

XII. ADJOURN TO CLOSED SESSION

Board adjourned to Closed Session to begin the Performance Evaluation process (new method this year) for General Manager Johnson at 8:20pm

XIII. RETURN TO OPEN SESSION AND REPORT OUT

Board returned to Open Session at 8:52pm and reported that their discussion would continue at the next meeting in Closed Session.

XIV. ADJOURNMENT

President Capron adjourned this meeting at 8:53pm.

Read and approved by: _____
President, Seth Capron

Attest: _____
Board Secretary, Robert Johnson

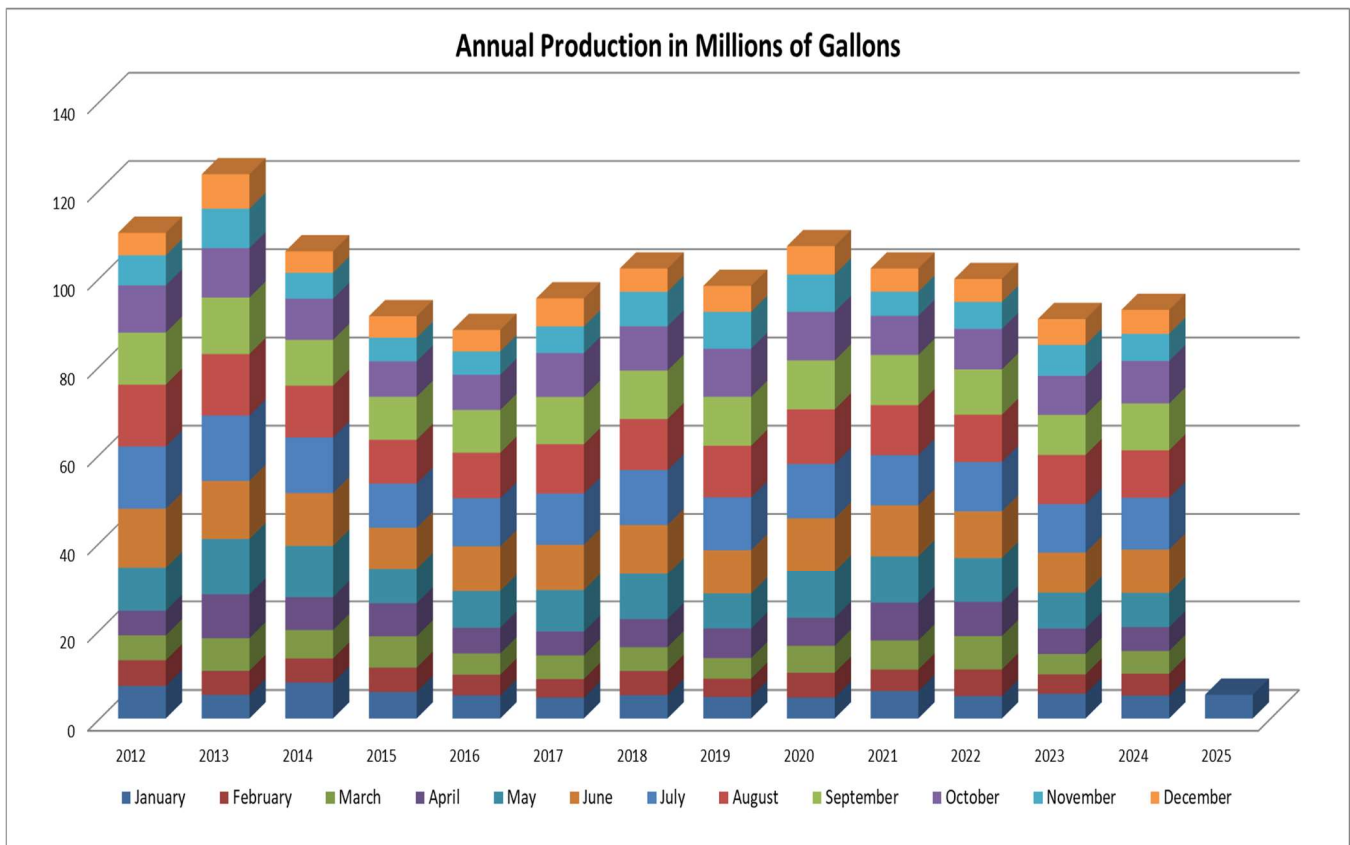
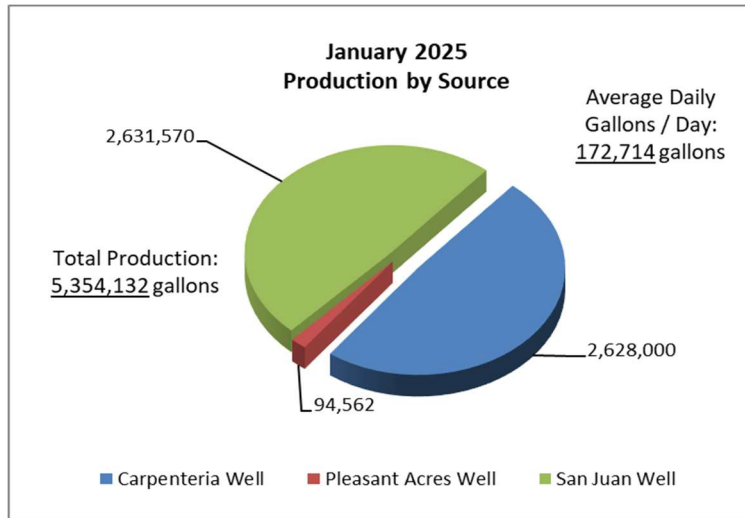
Date: _____

Date: _____

General Manager's Report January 2025



PRODUCTION REPORT



Totals	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Million Gal	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	92.69	5.35
Acre Ft	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	284.41	16.42

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 976 meters installed; no new installations were performed.
- San Juan well was operated for 29 days, while Carpenteria well was operated for 30 days. Pleasant Acres well was operated for five days this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- None at the time of this writing.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girõn, Accounting Clerk Hill and CSR Bowman, continue to work through challenges with the new billing software, and helping customers register for the customer portal that provides them many options.
- MA Girõn requested a return to our previous Lead & Copper sampling regimen, based on the two recent sampling rounds that were below threshold values. The SWRCB Division of Drinking Water has granted that request.

CONSERVATION UPDATE:

January 2025 water production figures indicated a decrease when compared to December 2024 water production: a decrease of 67,796 gallons, or roughly 1.3%.

October 1, 2024, marked the start of a new water year. As of the date of this report (February 19), the rain gauge at Chittenden Pass has recorded 12.12 inches of precipitation for this water year, with 5.36 inches this month. As a reminder, last year's precipitation total (October 2023 to September 2024) was 21.08 inches.

PROJECTS:

1. Finding a New Water Source Project

Staff is working with our geologic consultant to complete the test well as soon as possible. The drilling began January 27, is now completed, the e-logs are done and the monitoring casings will be going in soon (weather dependent).

2. Follow-up on the Kang Annexation effort

The Kang Annexation was approved by the District Board in November 2022, and the PVWMA Board at their April 2023 meeting. The annexation application to San Benito County LAFCo has been stalled since then for a variety of reasons. The Kang installation was scheduled for February 19 and 20, 2025, though it had to be postponed due to weather.

3. School Tanks Abandonment and Replacement

Staff and the contractor have completed the first phase of the School Tanks abandonment project. The project has three additional phases, one of which should be completed this fiscal year.

4. San Benito County Issues Ad-Hoc Committee

GM Johnson and Public Works Director Steve Loupe will be meeting again, starting in February, to discuss matters relating past issues and hoping to head-off future ones. Also, President Capron has been added to this Ad-Hoc Committee.

5. Upcoming changes in utility billing software

Staff continues to learn the new software and maintain integrity with the customers' bills, as well as with our customers.

6. Purchase of a new network copier/printer/scanner

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

7. Training opportunities for the Board members and General Manager

This matter is an Action Item on February's Board Meeting Agenda. A focused effort for the Board to be trained will happen in mid-November in Seaside. More information to come. Attending will help the District keep its District of Distinction accreditation.

8. Status of the Operations Shop Construction Project

A local firm seems interested in the project and has been working with staff to put together a viable proposal. More information may be available by the meeting date.

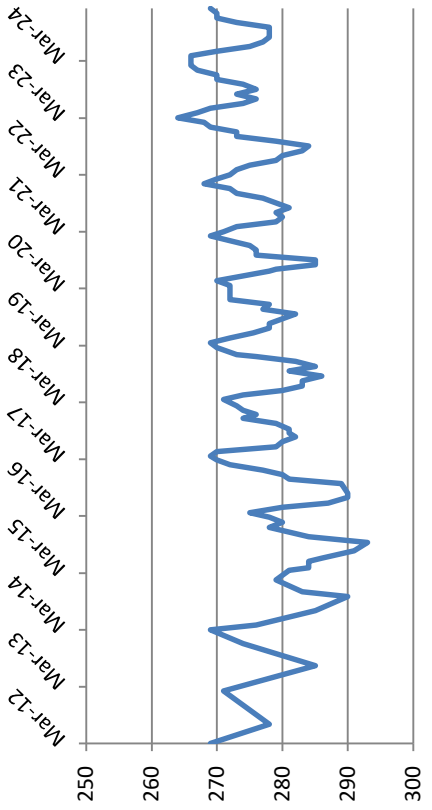
Robert Johnson
General Manager
February 19, 2025

Well Water Level Monitoring Depth to Water Measurements

Date: February 14, 2025

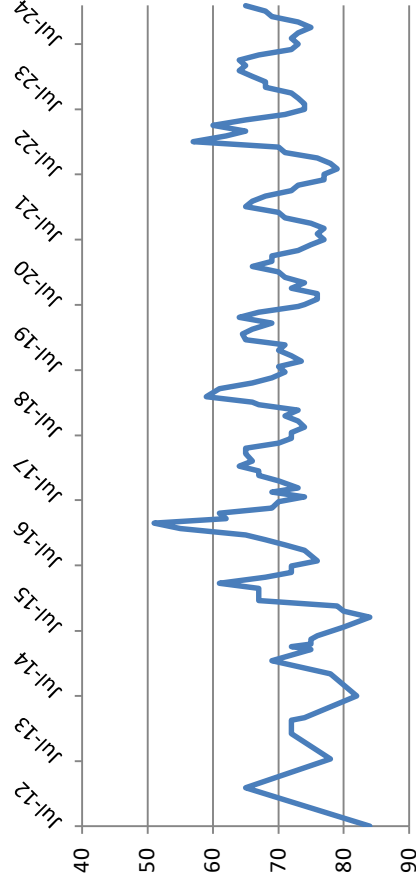


Carpenteria



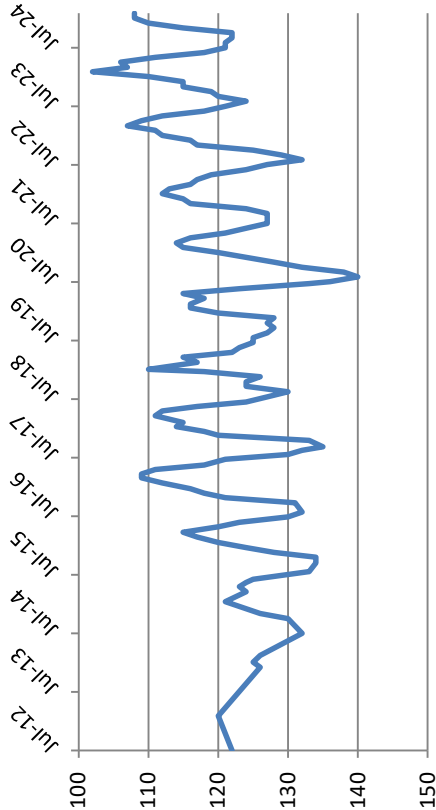
Carpenteria Well (production): Previous Read = 270 feet; Current Read = 269 feet

Marshall



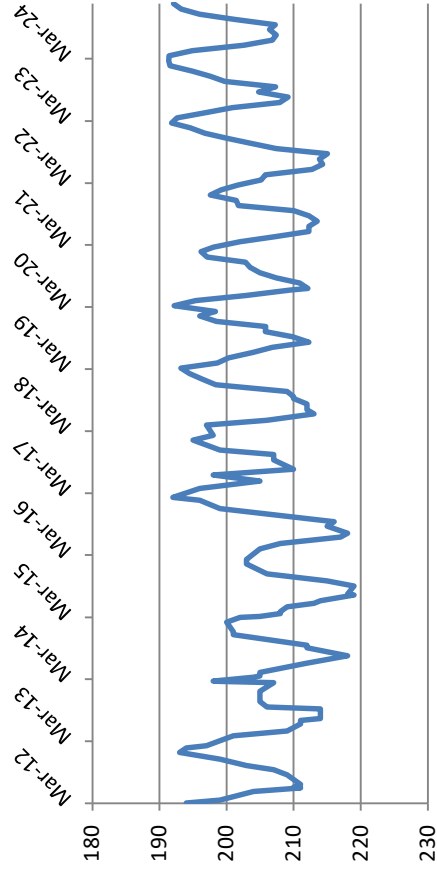
Marshall Well (monitoring): Previous Read = 68 feet; Current Read = 65 feet

San Juan



San Juan Well (production): Previous Read = 108 feet; Current Read = 108 feet

Aimee Meadows



Aimee Meadows (monitoring): Previous Read = 193 feet; Current Read = 192 feet

CORRESPONDENCE LIST: 01/18/2025 – 02/17/2025

DATE	TYPE	TO	FROM	SUBJECT
01/29/25	L	R. Johnson, AWD	X. Yang, USDA	Water and Water System Rehabilitation
01/29/25	E	S. Loupe, SB County	R. Johnson, AWD	Restart of check in meetings
01/29/25	E	W. Maresco, Logan Knolls	R. Johnson, AWD	Watts pressure reducer
02/03/25	E	K. Kosmicki, SB County	R. Johnson, AWD	AWD and San Benito County
02/04/25	E	A. Phelen, CSDA	R. Johnson, AWD	Checking in for next year's training
02/06/25	E	AWD	SB County, LAFCo	LAFCo Agenda posted
02/06/25	E	R. Johnson, AWD	J. Stephenson, SB LAFCo	Found it!
02/10/25	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2025-February-TCR
02/10/25	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2024- January -WTP
02/10/25	E	AWD	J. Dangermond, ESRI	The Next Generation of GIS is here
02/12/25	E	R. Johnson, AWD	K. Kosmicki, SB County	AWD and San Benito County

Staff Report



To: Board of Directors

Re: Item X.A – Receive an update on the Marshall Well Replacement Project, and provide direction to staff

Date: February 19, 2025

Summary / Discussion

The District’s replacement well project has been stalled while searching for a new well site, once the original test well site at Marshall Yard yielded no water. After a long search, staff has worked out an agreement with a willing landowner to allow; 1) the District to drill a test well, and if the test well is productive, then 2) place a permanent production well and appurtenances on a permanent easement.

At the January 2025, Board meeting, the Board approved a contract budget amendment for the project. The project has been moving forward, and the progress is as follows:

- The hole has been drilled to 980 feet below ground surface (bgs),
- The spoils are being disposed of at the Marshall Yard,
- The hole has been electric logged, and
- The e-logs have been evaluated.

Based on the e-log analysis, there will be three separate monitoring tubes placed at different depths to evaluate the water quantity and quality at each respective depth. The timing of the monitoring (test) well completion is unknown at the time of this writing due to weather complications.

Upon initial review, it seems the best opportunity for water is deeper than expected, though more information is necessary to see if this is a good location for a new production well and related appurtenances.

Any informational updates will be provided at the Board meeting.

Staff Recommendation

Receive the staff update and provide direction to staff.

Submitted by:

Robert Johnson
General Manager

Staff Report



To: Board of Directors

Re: Item X.B – Approve a Board/GM Training Plan for 2025, including attending the Special District Leadership Academy, and provide direction to staff

Date: February 19, 2025

Summary / Discussion

An important District value is continued training, including Board training. An important component of Board and General Manager (GM) training is the California Special Districts Association (CSDA) Special District Leadership Academy (SDLA) Conference. The SDLA is a comprehensive training program that enhances current collective governance skills, improve team effectiveness, and ultimately benefits the District and the community it serves.

The CSDA SDLA offers curriculum-based training specifically designed for both new and experienced board members of special districts. This conference provides essential knowledge and skills necessary for effective leadership and governance.

Attending the CSDA SDLA will provide our board with several critical benefits:

1. **Enhanced Governance Skills:** The program teaches foundational knowledge on effective governance, including board roles and responsibilities, legal requirements, and best practices.
2. **Team Building:** The conference fosters collaborative leadership and helps boards work together more effectively as a governance team.
3. **Financial Oversight:** Board members will learn about their role in finance and fiscal accountability, crucial for responsible management of our district's resources.
4. **Strategic Direction:** The training covers the board's role in setting direction for the district, which is essential for our long-term planning and success.
5. **Networking Opportunities:** Attendees will have the chance to connect with other special district leaders, sharing experiences and best practices.

The knowledge gained will be invaluable for the District's governance and operations. By participating in this training as a full board, we demonstrate our commitment to excellence in governance and our dedication to serving our community to the best of our abilities. This shared experience will strengthen our team dynamics and provide a common foundation of knowledge, ultimately leading to more effective decision-making and leadership for District. Attached is a DRAFT Board Training Plan for 2025 for discussion and action.

Board attendance and training also facilitates the maintaining of our “District of Distinction” accreditation, which needs to be renewed this year.

Staff Recommendation

Approve the Board Training Plan, budget and schedule and direct staff to implement the plan.

Submitted by:

Robert Johnson
General Manager

Board of Directors / GM Training Plan for 2025

Board of Directors / GM Training Plan for 2025 will focus on the training sessions that are required, and the sessions necessary for maintaining the District’s “District of Distinction” accreditation and the GM’s Certified Special District Manager certification.

Required Trainings (see * in table below):

- On demand options
 - Ethics – AB 1234
 - Sexual Harassment Prevention

District of Distinction:

- Special District Leadership Academy (multiple attendance options)
- CSDA Annual Conference
- Certified Special District Manager (GM only) activities

Schedule of Training Events in 2025

Month (2025)	Training	Requirement
February	SDLA Module 1	DoD
March	* Ethics Training – AB 1234 (on demand)	Required
April	SDLA Module 2 / Full SLDA – La Quinta	DoD
May	* Ethics Training – AB 1234 (on demand)	Required
June	* Sexual Harassment Prevention (on demand)	Required

Fiscal Year 2025 - 2026

July	* Sexual Harassment Prevention (on demand)	Required
August	Annual Conference – Monterey / SDLA Module 1	DoD
September	SDLA Module 3	DoD
October	Full SDLA - Redding	DoD
November	Full SDLA - Seaside	DoD
December	SDLA Module 4	DoD

See next page for costs...

Board of Directors / GM Training Plan for 2025

Cost breakdown for each training session (single person):

- Required Ethics – AB 1234: Free (on demand)
- Required SH Prevention: Free (on demand)

Options for attending both of the above required trainings are either on your own, on demand, virtually, or in a classroom setting.

- CSDA Annual Conference: \$890 each
- SDLA Full-time: \$825 for one, \$565 each for additional attendees
- SDLA Virtual Modules: \$265 per session each (4 sessions x 1 person = \$1,060)

EXAMPLE cost breakdown (there are many other iterations):

- Required courses – Free
- CSDA Annual Conference – GM and three Board members = $4 \times \$825 = \$3,300$
- SDLA (Seaside) – GM and four Board members = $\$825 + (4 \times \$565) = \$3,085$
- SDLA Virtual Modules – One Board member = $4 \times \$265 = \$1,060$

- Total (for this scenario): $\$3,300 + \$3,085 + \$1,060 = \underline{\$7,445}$

Aromas Water District
Balance Sheet Prev Year Comparison

As of January 31, 2025

	Jan 31, 25	Jan 31, 24
ASSETS		
Current Assets		
Checking/Savings		
1715 · US Bank Checking 1715	128,499.64	67,695.92
US Bank Money Market 1842	211,341.30	404,015.88
LAIF-State of Ca xx-05	7,135,352.08	6,822,455.17
Assessment District Banks		
OAWA US Bank 102 Reserve	37,073.35	36,317.16
OAWA US Bank 101 Redemption	50,293.97	4,406.79
OAWA US Bank Checking 0664	31,373.80	36,835.23
Oakridge US BANK Checking 0701	415,404.94	410,547.42
Total Assessment District Banks	534,146.06	488,106.60
Petty Cash	100.00	100.00
Total Checking/Savings	8,009,439.08	7,782,373.57
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	43,345.65	28,296.34
Total Accounts Receivable	43,345.65	28,296.34
Other Current Assets		
306.5 · Unrealized FMV	-100,412.72	0.00
1292 · Accounts Rec - USDA Loan	1,918,637.58	1,944,486.01
1291 · Accounts Rec - Orchard Acres	221,587.25	281,922.45
Prepaid Insurance	25,216.33	22,285.16
128 · Inventory	79,478.29	83,410.55
1200.1 · Accounts Receivable - El Dor...	152,815.82	108,338.56
1201.9 · Less Allowance for Doubtful ...	-500.00	-500.00
Total Other Current Assets	2,296,822.55	2,439,942.73
Total Current Assets	10,349,607.28	10,250,612.64
Fixed Assets		
1900 · Water System	12,448,255.22	12,380,586.32
1910 · Construction in Progress	307,624.83	299,288.36
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	246,989.85	244,698.85
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,504,459.75	-8,134,848.75
Total Fixed Assets	5,364,364.31	5,655,678.94
Other Assets		
Deferred Outflow of Resources	327,084.00	315,213.00
Total Other Assets	327,084.00	315,213.00
TOTAL ASSETS	16,041,055.59	16,221,504.58

Aromas Water District
Balance Sheet Prev Year Comparison

As of January 31, 2025

	Jan 31, 25	Jan 31, 24
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	21,616.43	19,972.15
Total Accounts Payable	21,616.43	19,972.15
Credit Cards		
FNBO - S Smith x0239	2,798.65	875.85
FNBO - E Giron x1086	0.00	67.32
FNBO - R Johnson x8178	837.56	2,273.87
FNBO - D DeAlba x2486	1,036.22	1,189.04
Valero Fleet	146.32	0.00
Total Credit Cards	4,818.75	4,406.08
Other Current Liabilities		
2020 · Accrued Sick Payable	5,871.67	5,242.81
2024 · Accrued Vacation Payable	34,541.71	45,207.75
Current Portion City National	46,792.07	45,419.27
2100 · Payroll Liabilities	-1,075.96	582.40
Deferred Inflows- Actuarial	43,394.00	66,849.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	8,000.00	10,000.00
Hydrant Meter Deposit	20,000.00	10,800.00
Total CUSTOMER DEPOSITS	28,000.00	20,800.00
Interest Payable	110,851.65	0.00
PVWMA Payable	9,510.51	9,047.28
Total Other Current Liabilities	277,885.65	193,148.51
Total Current Liabilities	304,320.83	217,526.74
Long Term Liabilities		
Truist Bank	5,238,481.00	5,400,840.00
2392 · Long-term Debt - USDA (Oakrd...	2,315,489.90	2,356,489.90
2391 · Long-term Debt - Orchard Acres	335,000.00	350,000.00
GASB 68 Pension Liability	716,436.00	680,082.00
City National Bank	512,011.12	604,903.75
Total Long Term Liabilities	9,117,418.02	9,392,315.65
Total Liabilities	9,421,738.85	9,609,842.39
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,642,798.61	2,648,396.15
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	194,086.19	180,834.10
Total Equity	6,619,316.74	6,611,662.19
TOTAL LIABILITIES & EQUITY	16,041,055.59	16,221,504.58

Aromas Water District
Profit & Loss Budget Performance

January 2025

	Jan 25	Budget	Jul '24 - Jan 25	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	109,775.16	90,000.00	1,027,058.15	999,258.00	1,600,000.00
307 · Bulk Water	1,100.28	1,000.00	9,453.34	7,000.00	12,000.00
302 · Connection	0.00	0.00	0.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	14,017.13	20,200.00	82,983.76	89,200.00	178,400.00
301 · Taxes Rcvd - AWD - Other	27,292.40	13,000.00	51,759.64	38,000.00	76,000.00
Total 301 · Taxes Rcvd - AWD	41,309.53	33,200.00	134,743.40	127,200.00	254,400.00
304 · Other Office Income & Reimbu...	0.00	125.00	2,980.00	875.00	1,500.00
306 · Interest	26,220.61	1,300.00	189,102.31	58,500.00	65,000.00
312 · Grant Revenue	0.00	0.00	1,000.00	1,000.00	1,000.00
Total Income	178,405.58	125,625.00	1,364,337.20	1,210,973.00	1,985,320.00
Gross Profit	178,405.58	125,625.00	1,364,337.20	1,210,973.00	1,985,320.00
Expense					
Operations					
403 · Fuel	1,137.49	2,000.00	11,381.35	14,000.00	24,000.00
404 · Truck Maint	107.70	830.00	4,677.44	5,830.00	10,000.00
431 · System Repair & Maint	10,458.73	10,400.00	53,141.93	72,900.00	125,000.00
463 · Water Analysis	659.00	625.00	7,790.00	4,375.00	7,500.00
464 · Water Treatment	0.00	1,000.00	19,169.28	17,500.00	27,000.00
468 · Tools	0.00	0.00	1,944.42	3,500.00	7,000.00
470 · Public Outreach / Annexation	180.00	950.00	5,102.35	6,400.00	25,000.00
Total Operations	12,542.92	15,805.00	103,206.77	124,505.00	225,500.00
Power					
449.75 · 388 Blohm, # C	182.17	125.00	1,279.00	875.00	1,500.00
449.5 · 388 Blohm, A & B Office	202.14	90.00	526.47	640.00	1,100.00
461.5 · RLS Tank Booster	9.86	10.00	10.55	70.00	120.00
447 · Leo Ln Booster	83.60	65.00	496.94	465.00	800.00
448 · Aimee Mdws Well	9.86	6.00	7.60	44.00	75.00
451 · Marshall Corp Yard	248.93	200.00	1,613.52	1,450.00	2,500.00
452 · Rea Booster @ Seely	74.50	65.00	419.15	470.00	810.00
454 · Carr Booster	669.95	600.00	5,485.29	4,000.00	7,500.00
458 · Pleasant Acres Well	134.65	100.00	736.13	700.00	1,200.00
459 · Seely Booster @ Carpenteria	629.01	30.00	10,298.67	3,630.00	7,200.00
460 · San Juan Well	4,305.79	5,500.00	40,712.94	36,500.00	71,000.00
461 · Cole Tank	15.10	10.00	44.08	70.00	120.00
462 · Rea Tank	15.86	10.00	84.08	70.00	120.00
465 · Lwr Oakridge Boost	136.89	115.00	892.60	815.00	1,400.00
465.5 - Upper Oakridge Booster	0.00	0.00	300.00	300.00	600.00
466 · Pine Tree Tank	15.55	10.00	37.29	70.00	120.00
Total Power	6,733.86	6,936.00	62,944.31	50,169.00	96,165.00
Payroll					
Gross	40,116.97	40,000.00	296,675.93	296,911.00	513,822.00
Comp FICA	2,487.23	2,450.00	18,197.54	18,377.00	31,857.00
Comp MCARE	581.66	570.00	4,255.84	4,295.00	7,450.00
Comp SUI	504.55	538.00	728.20	1,438.00	2,188.00
Total Payroll	43,690.41	43,558.00	319,857.51	321,021.00	555,317.00
Employee / Labor Costs					
407 · Outside Services	5,719.60	3,750.00	12,355.80	26,250.00	45,000.00
408 · Uniform Allowance	0.00	0.00	584.51	2,000.00	4,000.00
409 · Workers Comp	924.83	1,310.00	8,211.89	9,225.00	15,831.00
410 · Health Ins	9,151.09	7,530.00	60,141.73	52,710.00	90,360.00
474 · Education	0.00	0.00	150.00	4,000.00	8,000.00
477 · Retirement	2,372.82	4,000.00	96,950.83	99,162.00	119,162.00
Total Employee / Labor Costs	18,168.34	16,590.00	178,394.76	193,347.00	282,353.00

Aromas Water District
Profit & Loss Budget Performance

January 2025

	Jan 25	Budget	Jul '24 - Jan 25	YTD Budget	Annual Budget
Office					
440 · Misc Exp	80.15	410.00	4,959.78	2,910.00	5,000.00
444 · Postage	328.27	410.00	2,370.75	2,910.00	5,000.00
445 · Office Supplies	452.04	410.00	3,489.51	2,910.00	5,000.00
446 · Office Eqpmt and Maint	254.49	175.00	7,316.90	2,980.00	12,000.00
Total Office	1,114.95	1,405.00	18,136.94	11,710.00	27,000.00
Communications					
455 · Phone, Off	550.72	640.00	3,906.10	4,490.00	7,700.00
456 · Telemetry	0.00	0.00	0.00	100.00	21,000.00
457 · Answ Serv/Cellular Phone	284.90	410.00	1,818.39	2,910.00	5,000.00
Total Communications	835.62	1,050.00	5,724.49	7,500.00	33,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	2,132.48	2,600.00	5,200.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	56,925.59	61,132.00	121,000.00
417 · Capital Loan Interest	80,602.11	82,000.00	171,442.95	177,310.00	187,310.00
467 · Depreciation Reserve	25,795.00	25,794.00	180,565.00	180,559.00	309,529.00
405 · Election	2,663.19	0.00	2,663.19	2,000.00	2,000.00
406 · Liability Ins	2,950.57	2,500.00	20,074.31	17,500.00	30,000.00
420 · Legal Fees	1,800.00	3,100.00	8,800.00	11,500.00	27,000.00
422 · Bank Charges	77.75	165.00	1,199.49	1,155.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	35,000.00
425 · Audit	0.00	1,270.00	7,916.00	8,892.00	15,246.00
471 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00
473 · Memberships	11,346.92	9,800.00	30,267.22	28,600.00	30,000.00
Total Administrative & General	125,235.54	124,629.00	481,986.23	491,248.00	765,285.00
Total Expense	208,321.64	209,973.00	1,170,251.01	1,199,500.00	1,985,320.00
Net Ordinary Income	-29,916.06	-84,348.00	194,086.19	11,473.00	0.00
Net Income	-29,916.06	-84,348.00	194,086.19	11,473.00	0.00

02/21/25

Aromas Water District
Monthly Expenditures
 January 23 through February 14, 2025

Date	Num	Name	Amount
1715 · US Bank Checking 1715			
01/24/2025	20110	DeAlba (P), David	-3,601.94
01/24/2025	DD2196	Giron (P), Ester	0.00
01/24/2025	DD2197	Hill (P), Travis S	0.00
01/24/2025	20111	Smith (P), Shaun	-2,072.99
01/24/2025	DD2198	Johnson (P), Robert L	0.00
01/24/2025	DD2195	Bowman (P), Naomi	0.00
01/24/2025	EFT	QuickBooks Payroll Service	-7,433.69
01/24/2025	EFT	CalPERS	-1,238.72
01/24/2025	EFT	CalPERS	-3,393.74
01/24/2025	E-pay	Employment Development Dept	-880.28
01/24/2025	E-pay	United States Treasury (EFTPS)	-4,605.08
01/24/2025	E-pay	Employment Development Dept	-110.69
01/25/2025	PD ONLINE	Spectrum - Charter Communications	-111.24
01/27/2025	EFT	Google	-34.56
01/28/2025	WIRE	Truist Governmental Finance	-162,392.11
01/28/2025	20123	PVWMA(Pajaro Valley Water Mgmt Agency)	-24,465.02
01/31/2025	20124	ACE Hardware Prunedale	-75.40
01/31/2025	20126	Armer Grading & Paving	-1,450.00
01/31/2025	20127	CALNET3	-439.48
01/31/2025	20128	Monterey Bay Analytical Services Inc	-1,040.00
01/31/2025	20129	San Benito County	-2,663.19
01/31/2025	20130	Driscoll Business Affiliates, LLC	-1,000.00
01/31/2025	20125	VOID	0.00
01/31/2025	20132	VOID	0.00
01/31/2025	20133	VOID	0.00
01/31/2025	20134	Dan Aldridge	-5,784.19
01/31/2025	20131	VOID	0.00
02/03/2025	EFT	Oppidea, LLC	-780.00
02/05/2025	20138	USPO	-287.97
02/06/2025	EFT	QuickBooks Payroll Service	-8,318.81
02/06/2025	PD ONLINE	Core & Main	-1,797.66
02/06/2025	PD ONLINE	Recology San Benito County	-66.32
02/07/2025	PD ONLINE	Streamline	-218.00
02/07/2025	20135	DeAlba (P), David	-3,683.49
02/07/2025	20136	Smith (P), Shaun	-1,942.31
02/07/2025	DD2202	Johnson (P), Robert L	0.00
02/07/2025	DD2200	Giron (P), Ester	0.00
02/07/2025	DD2201	Hill (P), Travis S	0.00
02/07/2025	DD2199	Bowman (P), Naomi	0.00
02/07/2025	DD2203	Capron (P), Seth	0.00
02/07/2025	20137	Holman (P), Wayne R	-247.91
02/07/2025	DD2204	Morris (C), Vicki	0.00
02/07/2025	DD2205	Norton (P), K W	0.00
02/07/2025	DD2206	Powers (P), Timothy W	0.00
02/07/2025	EFT	CalPERS	-1,193.73
02/07/2025	EFT	CalPERS	-3,360.99
02/07/2025	E-pay	Employment Development Dept	-875.53
02/07/2025	E-pay	United States Treasury (EFTPS)	-4,712.14

02/21/25

Aromas Water District
Monthly Expenditures
 January 23 through February 14, 2025

Date	Num	Name	Amount
02/07/2025	EFT	CalPERS	-80.00
02/10/2025	NSF	Bill Adjustment Report	-200.00
02/10/2025	NSF	Bill Adjustment Report	-22.65
02/10/2025	PD Online	XIO, INC.	-17,640.00
02/12/2025	WIRE	U.S. Bank St. Paul	-10,147.50
02/13/2025	EFT	Intuit	-2,251.31
02/14/2025	PD ONLINE	P G & E	-6,978.53
02/14/2025	PD CRMO	P G & E	0.00
02/14/2025	20139	ACE Hardware Prunedale	-255.32
02/14/2025	20140	ACWA JPIA, Emp. Ben. Prog.	-18,302.18
02/14/2025	20141	Aromas Water District (Petty Cash)	-340.00
02/14/2025	20142	EDP Solutions	-142.24
02/14/2025	20143	Mid Valley Supply	-1,934.53
02/14/2025	20144	Monterey Bay Analytical Services Inc	-291.00
02/14/2025	20145	Monterey Bay Solutions, LLC	-225.00
02/14/2025	20146	Noland Hamerly Etienne and Hoss	-1,800.00
02/14/2025	20147	Rob Johnson	-50.00
02/14/2025	20148	Visual Edge IT	-110.00
02/14/2025	20149	West Valley Construction	-15,770.88
Total 1715 · US Bank Checking 1715			-326,818.32
TOTAL			-326,818.32